Executive Director

Location: Denver, CO  
Salary: $105,000 - $125,000  
Reports to: Board of Directors  
Position Type: Full-Time

Diverse Talent is working with a client who is a statewide, non-partisan, nonprofit membership organization working so all Coloradans can get affordable, high-quality, and equitable health care. Our client works across systems and with community members to remove barriers by providing direct assistance that connects people to health care programs and helps them appeal insurance claims denials, and negotiate medical bills, passing legislation and actively participating in implementation of new policies to reduce the cost of health care, improve transparency in the health care system, and protect consumers from unfair practices, protecting the important, complex programs that help people in Colorado get access to and afford health care, and empowering individuals to share their stories.

The Executive Director is responsible for ensuring that the organization achieves its objectives both internally and in the community. The Executive Director will have the ability to lead and guide the staff and board to co-create an organization and policy agenda that are focused on ending and dismantling racial injustice in Colorado’s health care system.

Position Responsibilities

**Executive Director Responsibilities**

- Ensure continued operational and financial stability.
- Collaborate with Board of Directors, Staff, and Partners.
- Update and implement a strategic plan and organizational priorities to maximize capacity and resources with Board & Staff
- Develop and implement a comprehensive fundraising strategy for long term sustainability that includes guiding and maintaining relationships with foundations and individual donors and exploring opportunities for earned revenue.
- Coordinate, implement, and monitor annual operating budget.
- Advance policy and community engagement goals.
- Manage strategic communications programs to optimize the public image and awareness mission and increase diverse public engagement with the organization.
- Develop partnerships and collaborative relationships with leaders in the field of health justice and advocacy.
• Help build, sustain, and strengthen the Board of Directors and its functions.
• Serve as the chief organizational ambassador by developing and strengthening partnerships with key community leaders and organizations.
• Attract, manage, empower, and retain diverse, committed, and skilled staff and volunteers.
• Serve as a compelling and persuasive spokesperson with staff, policymakers, media, and current and prospective partners and supporters.

Minimum Qualifications

• A minimum of 5 years of experience in senior leadership positions with a clear record of achievement.
• Expertise in public policy and health care systems.
• Demonstrated experience in organizational leadership, organizational culture building, people management, and budget management.
• Experience with and knowledge of the nonprofit sector with a 501(c)(3) organization.
• A proven fundraiser with a track record of success.
• Connections in or knowledge of Colorado’s health care policy and advocacy landscape.
• Proven ability to lead and manage change, especially in the realm of racial justice.
• An outstanding leader and manager who develops and motivates the team to deliver exceptional performance.
• Bachelor’s degree required; Masters preferred, or equivalent knowledge and experience.
• Ability to network and build partnerships.
• Ability to demonstrate understanding of external factors and trends that impact the organization’s mission and the environment in which it operates: e.g. trends in health policy, governmental funding, nonprofits and philanthropic institutions, etc.
• Strong organizational and planning skills and an orientation to detail.
• Superior writing and communication skills that are effective in reaching a range of audiences.

Preferred Qualifications:

• Experience as a senior leader in the nonprofit sector.
• Ability to develop and maintain a long-term financial plan which will allow for sustained success of the organization.
• Expertise in health care policy and its intersections with social determinants of health.
• Experience working in effective partnership with a Board of Directors.
• Highly comfortable working and communicating with diverse audiences, such as funders, elected officials, corporate leaders, volunteers, and other constituencies.
• Supports best practices in governance and operations, including transparency and accountability.
• Adheres to strong ethical standards.
The Executive Director will have the ability to lead and guide the staff and board to co-create an organization and policy agenda that are focused on ending and dismantling racial injustice in Colorado’s health care system.

Passion for the Mission
The Executive Director will embody the company’s values and mission to advance racial and health justice in Colorado and will share a belief in and commitment to creating social change through community informed public policy solutions.

Strategic & Collaborative Leader
The Executive Director will be a strategic leader with a track record of social justice leadership and will be committed to a team management approach, skilled at delegating, listening to and learning from others, and at fostering a transparent, empowering, and productive organizational culture and will demonstrate understanding of sound nonprofit management, financial management practices, and experience developing a robust partnership with the Board.

Ambassador & Fundraiser
The Executive Director will serve as the chief ambassador and fundraiser and will be comfortable in a highly visible role and working with a broad range of constituents.

Agent & Champion for Change
The Executive Director will have the ability to diagnose critical areas in need of attention, build shared understanding, and implement clear strategies. Equipped with a multi-faceted understanding of evolving approaches, this candidate will lead efforts to develop inclusive internal culture and policies to ensure all Coloradans experience equitable access to affordable, quality healthcare.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the organization and the supervisor to whom the employee will report.

TO APPLY VISIT: https://www.diverse-talent.com/find-work#OpenEXECUTIVEPositions

Our client is an equal opportunity employer that is committed to diversity, equity, and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.